

**MEETING OF THE OPTOMETRISTS & DISPENSING OPTICIANS BOARD
HELD AT LEVEL 7, 22 WILLESTON STREET, WELLINGTON
AT 9.00 AM ON 7 & 8 NOVEMBER 2019**

Meeting Attendees:

Chairperson: Jayesh Chouhan

Optometrist Members: Jayesh Chouhan, Ross Tayler, Jennifer Craig, and Annette Morgan

Dispensing Optician Members: Kristine Hammond, Lorraine Helson

Lay Members: Irene Durham and Sean McKinley

Board Staff in attendance:

Registrar: Lindsey Pine

Recertification Officer: Hannah Bakker

Minute Taker: Jacqui Devery

Visitors: Sian Lewis, Peter Hendicott, and Alex Gentle, OCANZ

Johnathan Coates, Claro Law

Ron Patterson

Phil Turnbull, Board Professional Standards Advisor

OCANZ

The Board received a presentation from OCANZ representatives about their plans for the coming years. The presentation touched on competency standards, cultural safety, accreditation, qualification standards, and administration changes that OCANZ are anticipating.

Claro Law

The Board had a session to discuss the new changes that have come into effect following the changes to HPCA Act earlier in the year. The discussion covered the introduction of a naming policy, performance reviews and changes to the authorities' functions – section 118.

Ethical standards review

The Board met with Ron Patterson who is leading the Board's ethical standards review. He passed on feedback, and issues raised after talking to various practitioners across the country. After some detailed discussion, Ron will meet with the Board in the new year with a draft proposal.

CPR

A requirement of CPR as part of recertification was discussed. The Board agreed to discuss this further at the next Board meeting following some further research and course options.

Work preparedness survey results

The Board received the results of the work preparedness survey that was conducted in August/September. Unfortunately there was a low response rate that will need to be considered when surveying again in the future. The Board noted that some interesting responses were received.

Optometrist scope of practice survey results

The Board reviewed the results of the scopes of practice survey. The results were interesting but of a small sample size. Advancing the profession was also included but was a lessor reason for expansion of the scope.

CPD queries

The Board discussed who can sign off a peer review activity and whether there needs to be a separate activity form for standard peer review versus glaucoma prescriber peer review. It was noted that an ophthalmologist could sign off a glaucoma peer review, and an optometrist without any conditions could sign off for a non-glaucoma peer review.

The Board discussed whether they need to specify a minimum number of glaucoma patients for the prerequisite hours for glaucoma approval. They agreed a minimum of 20 patients but that the issue be revisited regularly.

Board Servicing and Administration

The Board received revisions to the *Policy on staff performance appraisals*, for review and approval. The Board resolved to approve the *Policy on staff performance appraisals*.

2020 Meetings

It was agreed that the 2020 Meetings will be held on 14 February, 30 April & 1 May, 21 August, 5 & 6 November